

Finance and Labor Relations Committee

Regular Meeting

Thursday, March 4, 2021 at 6:00 p.m.

Due to the COVID 19 orders of social distancing this meeting was held virtually at:
<https://meet.google.com/ngu-pcnx-vxa> and by phone at (US) +1 224-458-3254 PIN: 673 073 595#

MINUTES

- 1) **Call to order.** Cole called the meeting to order at 6:00 pm.
- 2) **Roll Call:** Members present: Alderpersons Rick Cole, Joy Morrison and Dianne Duggan. Others present: Mayor William Hurtley and Treasurer/Utility Accountant Julie Roberts.
- 3) **Approval of Agenda.** Duggan made a motion, seconded by Morrison to approve the agenda as presented. Motion approved 3-0.
- 4) **Minutes.** Morrison made a motion, seconded by Duggan to waive the reading of the minutes of the February 4, 2021 regular meeting and to approve them as printed. Motion approved 3-0.
- 5) **Citizen appearances.** None.
- 6) **Bills.** Duggan made a motion, seconded by Morrison to accept the February 2021 City bills as presented in the amount of \$4,440,790.46. Motion carried 3-0 on roll call vote.
- 7) **New Business:**
 - a) **Motion to recommend to the Common Council approval of Resolution #2021-02 for an increase in the Operator's License fee**

Morrison made a motion, seconded by Duggan to recommend to the Common Council approval of Resolution #2021-02 for an increase in the Operator's License fee. Motion carried 3-0.
 - b) **Motion to recommend to the Common Council approval of Resolution #2021-04 amending the 2020 Budget.**

Duggan made a motion, seconded by Morrison to recommend to the Common Council approval of Resolution #2021-04 amending the 2020 Budget. Roberts discussed the Budget amendment and the impact amending the General Fund budget for 2020 could have on the expenditure restraint payment. Motion Carried 3-0.
- 8) **City Administrator/Finance Director Report.**

Roberts shared that a new Utility Billing Clerk will be starting on Monday, March 8th.
- 9) **Unfinished business:**
 - a) **Motion to recommend to the Common Council approval of Department of Public Works Mechanic Job Description.**

Cole made a motion, seconded by Duggan to recommend to Common Council approval of the Department of Public Works Mechanic job description. Some minor wording changes were made along with a deletion at the top of the second page. "The ability to think outside the box" was removed. Motion carried 3-0.

10) **Meeting Discussion:** The next regular meeting will be held virtually April 8th, 2021 at 6:00 p.m.

11) **Adjourn:** Morrison made a motion, Duggan seconded by to adjourn at 6:37p.m. Motion passed 3-0.

Respectfully Submitted

Julie Roberts – Treasurer/Utility Accountant